

## **Recruitment Subsidy** **(for schools opting to recruit new NETs directly on their own)**

A recruitment subsidy is provided for aided secondary and primary schools (including special schools with a secondary/primary section) **having opted to recruit a NET directly** under the Enhanced NET Scheme in Secondary Schools and the NET Scheme in Primary Schools. The maximum level of the subsidy is HK\$8,000.00 per NET successfully recruited (i.e. if the NET has reported for duty on the first day of the contract period). For schools having conducted a recruitment exercise but are unable to recruit a suitable NET, the subsidy is capped at HK\$4,000.00 per NET post. The recruitment subsidy is paid on a reimbursement basis. Each school may apply for the recruitment subsidy only once in a school year.

2. Subject to the ceilings specified above, schools may apply for reimbursement of the recruitment expenses, which may include the costs/fees of recruitment advertisements, conducting selection interviews locally and/or overseas, hiring recruitment consultant/agent, conducting telephone interviews as well as assessment fees paid to the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ)<sup>1</sup>, etc. All claims should be supported by documentary evidence.

3. Schools, particularly those under the same sponsoring body, may pool their resources together to conduct a collaborative recruitment exercise.

4. Individual schools conducting their own recruitment exercise should submit their applications with documentary evidence for the recruitment expenses to the respective Senior School Development Officers (SSDOs).

5. For a group of schools conducting recruitment exercise collaboratively, the whole group should submit one joint application to the NET Administration Team. In such case, the School Supervisor/Principal in charge of the recruitment should be the applicant. The total amount of approved recruitment subsidy will be paid to the applicant school.

6. Schools which have opted to entrust the Education Bureau to recruit a NET on

---

<sup>1</sup> For NETs recruited by schools, the schools concerned will have to approach HKCAAVQ direct for an assessment of their non-local qualifications. The result of the assessment which will be given to the applicant schools direct by HKCAAVQ should be kept by the school for record. Schools' application for reimbursement of fees on behalf of their NETs for their personal use will NOT be accepted.

their behalf but subsequently change their option are not entitled to the recruitment subsidy.

7. The standard application form can be downloaded here:- [Application Form](#)
8. For enquiry, please contact the respective SSDO.